**REVISION CHECKLIST**

**Company/Business Name:**

**Assigned by: Web Developer**

**Date: May 08, 2024**

**Phase: Front End Development**

***NEW: 3-9, 11-12, 14-16, 18***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Specific Design** | **Revisions** | **Remarks (Done or failed)** | **Mark as check (**✔**)**  ***Assigned by: OIC*** |
| ***1*** |  | Replace venue logo: |  |  |
| ***2*** |  | Remove indentation |  |  |
| ***3*** |  | Remove GOOD CUP COFFEE |  |  |
| ***4*** |  | Remove “badge” |  |  |
| ***5*** |  | Question mark |  |  |
| ***6*** |  | Remove indentation of ‘SPACE’ |  |  |
| ***7*** | [***https://bttngrc.notion.site/Cupping-Exchange-948ff2a938494254b03896d515192ddb***](https://bttngrc.notion.site/Cupping-Exchange-948ff2a938494254b03896d515192ddb) | Update cupping room schedule |  |  |
| ***8*** | [***https://bttngrc.notion.site/95a7eba494ed403f90c9321501e8b1a5?v=55552df0f2734483b0fc356eddc39241***](https://bttngrc.notion.site/95a7eba494ed403f90c9321501e8b1a5?v=55552df0f2734483b0fc356eddc39241) | Update workshops |  |  |
| ***9*** | [***https://bttngrc.notion.site/Kape-t-Kwentuhan-33ce161f90a04d579de58e95dff0fcce***](https://bttngrc.notion.site/Kape-t-Kwentuhan-33ce161f90a04d579de58e95dff0fcce) | Add KAPE’T KWENTUHAN  Sequence: per day  Schedule (time)  Working title  Topic  Host (Spearhead)  Moderator  Resource Persons |  |  |
| ***10*** |  | Revise sequence of videos:  Coffee expo 2023 video highlight  Philippine coffee expo 2023  PCE 2023  PCG Membership  Philippine coffee expo 2022  Philippine Coffee expo 2022 sponsor video  Philippine coffee expo 2022 teaser  PCE 2020 Video promotion |  |  |
| 11 |  | Change youtube url link:  @philippinecoffeeexpo457 |  |  |
| ***12*** |  | Remove good cup coffee |  |  |
| ***13*** |  | Remove Bo’s from event partners |  |  |
| ***14*** |  | For the directory,  Per category,  Alphabetical order  ADD details: c/o tins)  Email address:  Business address:  Contact numbers:  Social media:  Booth number: |  |  |
| ***15*** | [***https://drive.google.com/drive/folders/1-IyrJD47nemt69jx9ipdktZbcw2IfIFV?usp=drive\_link***](https://drive.google.com/drive/folders/1-IyrJD47nemt69jx9ipdktZbcw2IfIFV?usp=drive_link) | Pls revise the name:  Sponsors:  Provincial Government of Ilocos Sur  Prokrate International Trading Corporation  Coffai  Milk Magic >> Consolidated Dairy (retain milk magic logo)  Taza Coffee Co  Vida >> Pacific Synergy Food & Beverage Corp.  (retain vida logo) |  |  |
| ***16*** | [***https://drive.google.com/drive/folders/1-IyrJD47nemt69jx9ipdktZbcw2IfIFV?usp=drive\_link***](https://drive.google.com/drive/folders/1-IyrJD47nemt69jx9ipdktZbcw2IfIFV?usp=drive_link) | NOTE: w/ asterisk— Tins to upload these logos  (exhibitors)  Add logos / Name  Maxilife\*  BARMM MTIT  ECCP\*  IAJ Wellness Corporation\*  Catalytx Advertising\*  PAGRO-Bukidnon\*  Peace and Equity Foundation  Specialty Coffee Depot PH\*  20B Enterprises  Kitchome Kitchenwares\*  Wisewell Health Products  PCG Coffee Bar\*  (MSME)  Add logos / Name  Cyber Frontier Electronics Trading Inc  Pacific Synergy Food & Beverage Corp.  Dental First\*  PLS REVISE THE NAME:  Appleton Little Paradise Beach Resort  (POP-UP CAFÉ)Add logos / Name  Mats Donuts  Solid Ground Coffee House  PLS REVISE THE NAME:  Messy Summers Coffee Pop-up and Events  Subtle Specialty Coffee  (event partner)  Pls revise name:  Kremil-S Cool Relief |  |  |
| ***17*** |  | Pls remove ALL food concessionaire |  |  |
| ***18*** | [***https://drive.google.com/drive/folders/1brem\_Sbp9sVzGTikzDxJ1rBVYrl\_QbX6?usp=drive\_link***](https://drive.google.com/drive/folders/1brem_Sbp9sVzGTikzDxJ1rBVYrl_QbX6?usp=drive_link) | Pls update the venue layout as of today |  |  |